

**UNITED STATES BANKRUPTCY COURT  
EASTERN DISTRICT OF VIRGINIA**

**PUBLIC NOTICE**

To accommodate the assignment of case and proceeding numbers in the Court's Bankruptcy CM/ECF system, effective on and after January 1, 2003, a new case and proceeding numbering convention will be utilized as follows:

1. Bankruptcy Case Numbering Convention

Division/Prefix Designations		Case Numbering Assignment Range
Alexandria	-- 1-2	10001-29999
Richmond	-- 3-4	30001-49999
Newport News	-- 5-6	50001-69999
Norfolk	-- 7-8	70001-89999

2. Bankruptcy Adversary Proceeding Numbering Convention

Division/Prefix Designations		Adversary Proceeding Numbering Assignment Range
Alexandria	-- 1-2	1001-2999
Richmond	-- 3-4	3001-4999
Newport News	-- 5-6	5001-6999
Norfolk	-- 7-8	7001-8999

3. Bankruptcy Miscellaneous Proceeding Numbering Convention

Division/Prefix Designations		Miscellaneous Proceeding Numbering Assignment Range
Alexandria	-- 1-2	00101-299
Richmond	-- 3-4	00301-499
Newport News	-- 5-6	00501-699
Norfolk	-- 7-8	00701-899

When searching a case by number, it will not be necessary to key the leading zeros.

Bankruptcy cases, adversary proceedings and miscellaneous proceedings filed prior to January 1, 2003, will retain their currently assigned numbers.

Date: December 23, 2003

William C. Redden  
Clerk of Court